



Office of the Vice President
for Research

FY 22 – Quarter 2 Leave Request Form
Due: September 1, 2021

Employee Name: _____

Date of Request: _____

	October	November	December
1			
2	Saturday		
3	Sunday		
4			Saturday
5			Sunday
6		Saturday	
7		Sunday	
8			
9	Saturday		
10	Sunday		
11			Saturday
12			Sunday
13		Saturday	
14		Sunday	
15			
16	Saturday		
17	Sunday		
18			Saturday
19			Sunday
20		Saturday	
21		Sunday	
22			
23	Saturday		Winter Break
24	Sunday		Winter Break
25		TU Holiday	Saturday
26		TU Holiday	Sunday
27		Saturday	Winter Break
28		Sunday	Winter Break
29			Winter Break
30	Saturday		Winter Break
31	Sunday	No 31 st in Nov.	TU Holiday