



Office of the Vice President
for Research

FY 22 – Quarter 4 Leave Request Form
Due: March 1, 2022

Employee Name: _____

Date of Request: _____

	April	May	June
1		Sunday	
2	Saturday		
3	Sunday		
4			Saturday
5			Sunday
6			
7		Saturday	
8		Sunday	
9	Saturday		
10	Sunday		
11			Saturday
12			Sunday
13			
14		Saturday	
15		Sunday	
16	Saturday		
17	Sunday		
18			Saturday
19			Sunday
20			
21		Saturday	
22		Sunday	
23	Saturday		
24	Sunday		
25			Saturday
26			Sunday
27			
28		Saturday	
29		Sunday	
30	Saturday	TU Holiday	
31	No 31 st in April		No 31 st in May